

Appointing Agency Self Audit Sheet

This Form is to be submitted with the NOTICE OF APPOINTMENT Form

Employee Name: _____

Appointing Agency: _____

Appointment Checklist:

All Public Safety Officers:

- ☐ U.S. Citizenship
- ☐ 18 Years of age or older
- ☐ Fingerprint search
- ☐ No felony convictions
- ☐ Background Investigation
- ☐ High School Graduate or equivalent
- ☐ Oral Examination
- ☐ Valid MT Driver's License or eligible
- ☐ Code of Ethics Oath

Additional for Peace Officers:

- ☐ Declaration of Medical Condition
- ☐ Declaration of Mental Condition
- ☐ Police Commission Certificate (*Police Officer Applicants Only*)
- ☐ Oath of Office

AGENCY CERTIFICATION

I certify that the above qualifications and standards for appointment as a public safety officer as required by law have been met.

Official's Name and Title-Printed

Official's Signature

Date